

Friends of Iffley Village

Annual General Meeting 2015

12th May at 1900 h in the Church Hall, Iffley

AGENDA

1. **Welcome and apologies for absence**

2. **Minutes of the 2014 AGM** (see handouts)

3. **FOIV Committee**

Grateful thanks to David Hilton, Sarah North, Lucie Ponting, Caroline Shackleton and Clive Siviour who are leaving at the end of their term, or after moving out of the area.

To re-elect members willing to serve another term: Pam Lee; Gail McClintock.

To elect members co-opted in the past year: Carol Clarke; Geoffrey Guinness.

To elect new members: Anna Chancellor; Andrew Chivers; Felicity Gray; David Wiles.

4. **Chairman's report**

5. **Treasurer's report** (see handouts) Kate G. to comment

6. **Report and accounts for Community Shop** (see handouts) Suzette R. to comment

7. **Committee reports** (see handouts)

i. **Highways**

ii. **Planning** Caroline P. to comment

iii. **Security**

iv. **Trees**

8. **Constitution** (see handouts and Spring 2015 Newsletter) To be approved (or rejected).

9. **Forthcoming events**

FOIV Summer Party Saturday 11th July 2015, 1800-2100 in the Glebe Field, Church Way (or the Church Hall opposite if wet).

10. **AOB**

Interval with refreshments (seating to be re-arranged)

11. **Illustrated Presentation** by Mr Wilf Stephenson, Treasurer, Oriel College, Oxford

The Oriel field, Meadow Lane: its history and future plans

Friends of Iffley Village

Minutes of the Annual General Meeting held on 13 May 2014 in the Church Hall

Present: Judith English (Chair), Kate Griffin, David Hilton, Pamela Lee, Gail McLintock, Celia Palmer, Caroline Pond, Caroline Shackleton, Suzette Reynolds, Clive Siviour, Sarah North, Lucie Ponting, Mike Sinclair, Barbara Topley, Richard Vernon, Louisa Brossler, Ed Turner, and about 40 others.

1. Welcome and apologies

The Chair welcomed everyone to the meeting and noted the four documents (agenda, minutes, committee reports and proposed constitution) provided to all attendees.

Apologies for absence were received from: Michele Paule (Rose Hill & Iffley councillor) John Tanner (Littlemore councillor), Ron Cosford, Patsy Yardley, and Stan & Gwen Garrod.

2. Minutes of the Annual General Meeting held on 14 May 2013

The minutes, which had been reviewed at the June 2013 FOIV committee meeting, were unanimously approved (proposed by David Hilton, seconded by Hettie Harré). There were no matters arising.

3. FOIV committee elections

Current members Judith English, Kate Griffin, David Hilton, Clive Siviour and Richard Vernon were proposed by Caroline Pond and seconded by Helen Potts, and unanimously re-elected for a further term.

(i) New member Lucie Ponting (co-opted onto the committee at the December 2013 meeting) was proposed by Richard Vernon and seconded by Mike Sinclair and unanimously elected. New member Louisa Brossler was proposed by Sarah North and seconded by Judith English and unanimously elected.

(ii) The Chair expressed her appreciation for the contribution made by those committee members who were standing down. She thanked:

- Corinne Grimley-Evans, who served on the committee from 1985 to last autumn, particularly for her expertise on planning issues, her commitment to conservation, and for lending invaluable support to the Chair when she was a newcomer to the village.
- Martin Foreman, who always encouraged the committee to look at things from another point of view and enriched the decision-making process.
- Adrian Wyatt, particularly as the first member from Azor's Court, which had helped to further integrate that part of the village.
- Barbara Topley, for contributing her expertise to the committee, her skills as a pudding cook, and her work related to the Iffley Turn development, as well as most recently for exploring the possibilities for a film night.

4. Chair's report

The Chair opened her report with a reminder of Iffley's beauty and importance. not only to its residents but also to all those who visit, by quoting an article written by a visitor to Oxford and published in the New York Times in March 2014.

"I wanted to get a sense of what Oxford may have been like before it became synonymous with the University of Oxford, and Iffley – with its typically English mix of thatched-roof and half-timbered houses with names like Grist Cottage and the Malt House, centuries-old stone walls, winding lanes, fields, geese and late-Victorian terrace houses – does just that."

- i. **Membership:** Membership levels continue to be healthy, with the annual subscription maintained at £2.50 per person (£2.00 concessions). The committee apologised for the late delivery of some newsletters and collections of subscriptions. This was due to collectors'/deliverers' time constraints. Membership secretary Gail McLintock was

available to take subs during the meeting break and extra copies of the newsletter were available in the hall.

- ii. **Acknowledgements:** Thanks were extended to Councillors Ed Turner, who was present, and Michele Paule and John Tanner, who sent apologies, for their ongoing advice and support.
- iii. **Events:** The summer party, held in the Glebe Field, had been a great success benefiting from the good weather and setting. The winter party, held once again in the church hall, was also successful, with those attending enjoying a sing-a-long with Julia Hollander.

The chair noted that the FOIV committee had been dealing with three specific issues this year:

- iv. **Projection equipment:** the projector project had been successfully concluded and the equipment was now installed in the Church Hall [see point 4 (vi) of the 2013 AGM minutes for background]. FOIV had worked closely with the Hall Committee to achieve this and special thanks were given to Richard Vernon, Caroline Pond and Clive Siviour for their work. Proposals for a regular film night (starting in the autumn) are being discussed and further announcements will be made.
- v. **The Glebe Field:** the immediate neighbours of Glebe Field, which was purchased by the Critchley family and given to the Oxford Preservation Trust (OPT) to look after for the village, had contacted the Chair with complaints about poor care of the field by the tenants and concerns about the condition of trees and walls. A subsequent meeting with OPT and the managing agent, Savills, had clarified lines of communication and the financial constraints involved. The Chair reported that since then some things had improved but not everything and FOIV will be continuing to monitor the situation. OPT asked for more community involvement and offered to send concrete proposals, but had not so far done so. The Chair suggested Iffley residents consider joining the OPT to support its work throughout the city and county.
- vi. **Constitution:** See point 8 below.

On a personal note, the Chair said she had advised the committee of her intention to step down after nearly six years in the role. At its March meeting, the committee had elected Mike Sinclair, who volunteers at the lock and shop and has been a very effective highways representative.

5. Treasurer's report

Kate Griffin introduced the tabled summary of financial accounts for 2013–2014. She noted that the total deficit of £1,219 was largely due to the £1,000 donation to the Church Hall projector project (which included £702 from the donation by Peggy Seeger that the committee had been holding for several years). She noted that FOIV does not aim to raise funds at its events; it only covers costs. She strongly recommended that the committee look at increasing the subscription rate during the forthcoming financial year. There were no questions from the floor. The accounts were unanimously approved (proposed by Richard Vernon, seconded by Sheila Fairfield).

6. Committee reports

Short reports were tabled and briefly introduced by their authors.

- i. **Planning:** See report for details. Caroline Pond introduced herself as the new head of the planning group. There were no questions.
- ii. **Highways:** See report for details. The following points were raised from the floor:
 - There was concern that the new double-yellow lines around Iffley Turn had simply “legitimised” parking where they were no lines.
 - Residents in Mill Lane and nearby suggested that the proposed double-yellow lines in that area would simply push the parking problem back to Church Way. One resident asked for clarification of exactly where the lines will be and whether residents would be consulted on the plans.
 - Mike Sinclair responded by saying that parking in the Iffley Turn area had increased in recent years with people using it as an unofficial “park and ride” and this had caused

problems with sight-lines around the roundabout, which led to the recent lines. He further noted that the issue on Mill Lane was a matter of safety and access for emergency vehicles and that the council had not decided yet exactly where the lines will be placed. FOIV agreed to alert affected residents (who were asked to give their details to Mike) as soon as it received any details of the council's plans.

- One resident said the bin at the top of Coffin Lane was often overflowing with waste and asked whether it was possible to get a second or larger bin. Ed Turner noted the issue and said he would look into it.

iii. **Security:** See report for details. There were no questions.

iv. **Trees:** Celia Palmer had nothing to report.

7. Community shop

See report for details (FOIV does not run the shop but strongly supports it and its volunteers). Suzette Reynolds and Herman Huyg introduced the shop accounts for the year. The shop had continued to hold prices down and made a small profit of £360. Suzette thanked the team of volunteers and reiterated her call for new recruits, in particular for people to buy refrigerated and fresh food. Herman noted that sales had remained static for the past four years as expenses continue to go up. In particular, the money paid to Royal Mail for collections had more than doubled in five years. He thanked Cheryl Sharp for her work in filling the schedule of volunteers each week.

8. Constitution

The Chair introduced the background to, and rationale for, a FOIV constitution – a document that banks and other institutions were increasingly demanding to see. The committee had voted to proceed with drawing up a simple constitution based on a template suggested by the Charity Commission. The resulting document embodies existing practices and aims to be as simple and flexible as possible. The committee had reviewed the draft and agreed it should be presented to the AGM for adoption. Copies had been freely available in the shop since early April and the spring newsletter had further explained the objectives. The committee asked the AGM to approve the constitution's adoption with one small amendment to clause 4(3) to amend the maximum number of committee members from 17 to 18 (proposed by Gail McLintock, and seconded by Pamela Lee).

The following issues were raised from the floor:

- i. John Grimley-Evans objected to the wording of the purpose (point 2) arguing that this gave insufficient prominence to FOIV's role as a conservation society designed to preserve the village for the benefit of residents and others. In particular, he noted that the first sentence began by stating that FOIV's purpose was to "represent the interests of the residents of Iffley". Given that these "interests" could involve individual property speculation and development, which could potentially conflict with FOIV's conservation role, he felt it was important to be clearer that the organisation was primarily a conservation society. In fulfilling its conservation role, it needed to be free not to support residents' "interests" in such cases. FOIV was not a "residents' association".
- ii. Sarah North stated that if FOIV's stated purpose was purely conservation, this would rule out a lot of the work it does in representing the interests of the village and it would be a shame to strike out those parts of the "purpose".
- iii. Shelia Fairfield suggested that the two aims were not mutually exclusive and both were important. Dougal Morrison suggested that perhaps the wording could be changed to "common interests" rather than "interests" to overcome any doubt.
- iv. John Grimley-Evans rejected this idea, saying that he would prefer to have it reasserted that FOIV was primarily a conservation society.

- v. The Chair pointed out that the second and third parts of the sentence “to watch over the future development the village, and to preserve its essential character” covered the conservation aspects and were taken from the minutes of the first meeting of FOIV.
- vi. It was suggested that a compromise might be to swap the sentence order to put the “preserve” and “watch over” parts first, followed by “common interests” later.
- vii. The Chair decided the issue of FOIV’s purpose was too important to try rephrasing the document during a large meeting and that the committee would relook at the opening sentence at point 2.
- viii. Members also highlighted points 4(10) and 4(11), arguing that three members was insufficient for a quorum and questioning use of the word “usually” in the phrase “Minutes will usually be kept...”
- ix. The committee will revisit the wording of the three points above and how best to seek approval for a revised document. In the meantime, the Chair called on members to submit in writing any additional queries/comments they may have, which could be considered at the same time.

9. Future events

The FOIV Summer Party will be on Saturday 5 July 2014 from 6-9pm at Grove House, Iffley Turn, with music by the jazz band “Anything Goes”.

10. AOB

- i. The Chair asked those committee members present to identify themselves, and attendees at the meeting thanked them for their contributions
- ii. Gail McLintock thanked the Chair for all her hard work.

11. Presentation

After a break for refreshments, Professor David Gowing of the Department of Environment, Earth and Ecosystems at the Open University gave an informative and interesting talk on the “Meadows of the Oxford floodplains and their relationship to the Thames”. His presentation also showcased the new projector and screen to full effect, including striking pictures of meadows in flower.

Highways **Mike Sinclair**

Various blocked drains were cleared over the autumn and winter (after contacting the County Council) and there is still NO news on double yellow lines in Mill Lane. There will be an increase in traffic due to various houses both in Mill Lane and Abberbury Road having extensions and/or conversions done. Otherwise, nothing to report!

Planning **Caroline Pond**

Local planning applications have been reviewed and comments submitted as usual. FOIV was invited to participate in four Consultations, each comprising up to a dozen long, verbose documents, of which three were relevant to Iffley:

1. July 2014: *Oxford View Cones* (compiled by Oxford City Council + OPT + English Heritage). FOIV's 350 word response may be summarized as: 'The views from Iffley of Oxford City and Wytham Hill greatly add to its amenity for residents and visitors.' The outcomes were reported in *The Oxford Times* 9 April 2015.
2. Feb 2015: Oxford City Council's *Statement of Community Involvement (Planning)* FOIV's 500 word response summarized as: Critical scrutiny of planning applications is central to FOIV's mission as a voluntary organisation representing the common interests of all its residents, businesses and visitors but it has no statutory power. The weekly email alerts about new applications are helpful. OCC's planning office informs applicants of dates & venues for Council arbitration but not those who submitted detailed criticisms. Technical reports commissioned to inform decisions about noise, smells etc. are not fully assessed. Complex applications can generate dauntingly numerous documents; better naming would direct novice critics to the essential information.
3. March 2015: OCC's 'East Area Forum' directed Oxfordshire County Council's voluminous consultation '*Connecting Oxfordshire: Local Transport Plan 2015-2031*' to FOIV. Main points of our response:
 - i. Iffley is an ancient settlement with many buildings of historic significance that lies adjacent to transport infrastructure between Oxford and 'Science Vale' (= Culham, Harwell, Didcot, Milton Park), and near the centre of the 'Knowledge Spine' (extends from N of Bicester, along west side of Oxford through Abingdon and Didcot, later to the GWR line & M4 at Wantage & Grove). This location offers opportunities for Iffley as a local beauty spot and urban nature reserve, but also risks overdevelopment, noise, pollution and impaired access to services for local people.
 - ii. Iffley Island/Meadows, OPT owned & BBOWT managed, must be added to the list of 'Oxford Meadows' in Table 4.2 *Special Areas of Conservation in Oxfordshire*. This small but much visited SSSI is integral to flood mitigation in S. Oxford; road planning must take account of its biological, hydrological and amenity value.
 - iii. Circumferential bus services to hospitals & shopping centres could be improved.

Security **David Hilton**

The year started well, but there have been a few incidents over the last few months mainly around Tree Lane and Woodhouse Way areas along with some graffiti, which was inoffensive, but still annoying to the owners of the defaced property. Luckily we now have 4 PCSOs (police community support officer) who cover Iffley along with Rose Hill and Littlemore. This number is half that of a few years ago but double that of last year.

Trees **Celia Palmer**

We are in touch with the Oxford City Council Tree Officer over possible refurbishment of the trees and hedgerow bordering Oriel Field along Meadow Lane. There have been communications over the large chestnut tree near the entrance the St Mary's Churchyard which is diseased, and a large partially fallen tree branch at the edge of the Glebe Field. They are the responsibilities respectively of the Donnington Trust and the Oxford Preservation Trust who are aware.

Financial Report Kate Griffin Treasurer

Summary of Accounts Friends of Iffley Village AGM 2015

<u>Balance of Accounts 31.3.2014</u>	13,228		
Income 2014 – 2015		Expenditure 2013 – 2014	
Subscriptions 2014/15	878	Band for summer party	371
Summer party 2014	598	Church Hall bookings	155
Winter supper 2015	542	film rental and DVD	109
Film night	253	film deposit	150
Interest on Money Manager a/c	6	food and drink	611
		printing etc	241
		Insurance (2 years)	226
		Music and movement project	316
		Equipment	37
		Donation towards defibrillator	100
		Shop commission on ticket sales	35
		miscellaneous expenses	40
Total Income	<u>2,276</u>	Total Expenditure	<u>2,391</u>
Less Expenditure	<u>2,391</u>		
Deficit for year	<u>-115</u>		
New Balance 31.3 2014			
HSBC Community Account	1,768		
HSBC Money Manager a/c	11,345		
Total	13,113		

During this financial year, there was a reduction in the bank balance of £115.00, however, after taking account of the refundable deposit of £150 to enable us to run film nights, the total assets of FOIV have just slightly increased.

Subscription income remained level and covered the regular costs such as the AGM and newsletters.

We aim for the events and parties to cover their costs but it is not always possible. This year the summer party made a loss of £90.00 and the winter supper a loss of £30 and we will take account of this when deciding on future ticket prices. This year the expenditure did not always fall conveniently into the relevant financial year. In particular, a stock of drinks is carried forward from one event to another and although £458.00 worth was actually consumed, only £304.00 worth was purchased during the year.

The first film night was a new venture and we were very pleased that it covered its costs. The second on 31st March came too late for the banking to be in this financial year but comfortably covered its costs and went some way to contribute to the £150.00 deposit referred to above.

Community Shop Suzette Reynolds

We were very disappointed with our accounts this year which as you will see, show a substantial loss. A comparison with earlier years show a reduction in sales and a major increase in Royal Mail charges for our postal collection service, currently £940.

One initiative to tackle this loss was the questionnaire featured in the Friends Spring newsletter. A big thank you is due to all of you who completed this. We have already implemented some of your suggestions and are considering many of the others.

The Iffley Community Shop Association

Trading and Profit and Loss for the year ending 31st October 2014

2012 - 2013

£		£	£
59971	SALES		62646
-50290	Less: Purchases	57024	
8466	Stock brought forward	6705	
-6705	Stock carried forward <u>-7045</u>		
-52051			<u>-56684</u>
7920	GROSS TRADING PROFIT		5962
50	Bank Interest		0
250	Grant & Commissions		300
	Less Expenses:		
-3507	Rent	3618	
	Rates	0	
-875	Insurance	939	
-242	Telephone	294	
-900	Post Office	930	
-1140	Electricity	1224	
-330	Cleaning	410	
-664	Sundries	255	
0	Shop Works	0	
-202	Equipment Depreciation	142	
-7860	Expenses		<u>-7812</u>
360	LOSS for Year		-1550

Balance Sheet as at 31st October 2014

31-Oct-2013

		£	£
ASSETS			
474	Equipment less Depreciation		332
6705	Stock		7045
<u>20728</u>	Cash at Bank		<u>19075</u>
27907			26452
-684	Less Creditors/Accruals		<u>-779</u>
27223	NET ASSETS		25673

Represented by:

FUNDS

14323	Profit and Loss Account	12773
<u>12900</u>	Contingency	<u>12900</u>
27223		25673

H.P. Huyg MIAUW 23FEB2015

Constitution of the Friends of Iffley Village

(Amendments based on comments received during April 2015 *highlighted*)

1. Name

The name of the organisation is the Friends of Iffley Village

2. Purpose

The purposes of the organisation are: ***conservation of the essential character of Iffley village and its Conservation Area for the benefit of its residents, businesses and visitors; to monitor and guide plans proposed for the future of the Village***; and to foster community spirit.

3. Membership

- (1) The organisation shall have membership.
- (2) Membership shall be renewed annually on payment of a subscription.
- (3) The organisation shall keep an up-to-date membership list.

4. Management Committee

- (1) The organisation shall be managed by a committee elected or confirmed at the Annual General Meeting (AGM).
- (2) The Committee shall make and carry out decisions in accordance with the purposes of the organisation. For the avoidance of doubt, it has the power to:
 - i. Raise funds, receive grants and donations and levy subscriptions;
 - ii. Apply funds to carry out the work of the organisation; and
 - iii. Co-operate with and support other organisations with similar purposes.
- (3) The Committee shall consist of a minimum of ***five*** and a maximum of eighteen members.
- (4) Any member of the organisation may stand for election to the Committee and may put themselves forward by making their wishes known to the Chair of the Committee. Nominations must be received at least one week before the AGM, together with the names of a proposer and seconder.
- (5) Committee members ***serve for three years and may then stand for re-election; so each year, about one third of the committee is replaced or re-elected.***
- (6) During the year, the Committee may co-opt up to three ***non-voting*** additional members, who will stand down at the next AGM but may then stand for election at the AGM.
- (7) The Committee will usually hold at least three ***documented*** meetings each year, with notice given to all Committee members.
- (8) At their first meeting after the AGM the Committee shall appoint, where necessary, or confirm, a Chair, Secretary and Treasurer.
- (9) Committee decisions requiring a vote shall be made by a simple majority of Committee members present.
- (10) The quorum for Committee meetings shall be one third of Committee membership at the time of the meeting. Should Committee membership fall below nine, the quorum shall be ***five*** Committee members.
- (11) Minutes shall be kept for every meeting and circulated to Committee members ***and to other FOIV members on request (with confidential matter redacted if necessary).***

- (12) The Committee may make reasonable additional rules to help run the organisation ***that must be approved at the next AGM or EGM.***

5. General Meetings

- (1) An **Annual General Meeting** of members of the organisation (AGM) shall be held every year. An **Extraordinary General Meeting** shall be held at the Committee's discretion but will usually only be held where the Committee decides that the business is of such a nature that it must be transacted before the following **AGM or if formally request by at least one third of FOIV members.**
- (2) The purpose of the AGM is to allow members of the organisation to elect or confirm the members of the Committee, to present the annual reports and accounts of the organisation to members, to keep members informed of the organisation's activities and to discuss matters arising.
- (3) A decision to wind up the organisation or to change the Constitution may only be made at a General Meeting.
- (4) Any member may attend a General Meeting. General Meetings shall be chaired by the Chair of the Committee, or, if unavailable, another member of the Committee.
- (5) Notice of General Meetings shall be given to members.
- (6) The quorum for General Meetings is 10 members.
- (7) Decisions requiring a vote shall be made by a simple majority of members present. In the event of a tie, the Chair shall have the casting vote.
- (8) Minutes shall be kept for General Meetings and will be made available on request to all members of the organisation.

6. Money and Property

- (1) Money and property shall only be used for the organisation's purposes.
 - (2) All expenditure shall be agreed and controlled by the Committee.
 - (3) Money not in use must be held in the organisation's bank account.
- (4) Up to four Committee members shall be signatories to the bank account at any given time, usually the Chair, Vice-chair, Treasurer and Secretary. All cheques shall require two of those signatures.
- (5) The Committee shall keep accounts which shall be independently examined each year and presented to the AGM.
- (6) The most recent annual accounts may be reviewed on request by any member.

7. Winding up

On winding up, any money, **documents** or property remaining after payment of debts shall be given to an organisation with purposes similar to those of this organisation.

Friends of Iffley Village

Minutes of the Annual General Meeting held on 13 May 2014 in the Church Hall

Present: Judith English (Chair), Kate Griffin, David Hilton, Pamela Lee, Gail McLintock, Celia Palmer, Caroline Pond, Caroline Shackleton, Suzette Reynolds, Clive Siviour, Sarah North, Lucie Ponting, Mike Sinclair, Barbara Topley, Richard Vernon, Louisa Brossler, Ed Turner, and about 40 others.

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viii. **Trees:** Celia Palmer had nothing to report.

16. Community shop

See report for details (FOIV does not run the shop but strongly supports it and its volunteers). Suzette Reynolds and Herman Huyg introduced the shop accounts for the year. The shop had continued to hold prices down and made a small profit of £360. Suzette thanked the team of volunteers and reiterated her call for new recruits, in particular for people to buy refrigerated and fresh food. Herman noted that sales had remained static for the past four years as expenses continue to go up. In particular, the money paid to Royal Mail for collections had more than doubled in five years. He thanked Cheryl Sharp for her work in filling the schedule of volunteers each week.

17. Constitution

The Chair introduced the background to, and rationale for, a FOIV constitution – a document that banks and other institutions were increasingly demanding to see. The committee had voted to proceed with drawing up a simple constitution based on a template suggested by the Charity Commission. The resulting document embodies existing practices and aims to be as simple and flexible as possible. The committee had reviewed the draft and agreed it should be presented to the AGM for adoption. Copies had been freely available in the shop since early April and the spring newsletter had further explained the objectives. The committee asked the AGM to approve the constitution's adoption with one small amendment to clause 4(3) to amend the maximum number of committee members from 17 to 18 (proposed by Gail McLintock, and seconded by Pamela Lee).

The following issues were raised from the floor:

- x. John Grimley-Evans objected to the wording of the purpose (point 2) arguing that this gave insufficient prominence to FOIV's role as a conservation society designed to preserve the village for the benefit of residents and others. In particular, he noted that the first sentence began by stating that FOIV's purpose was to "represent the interests of the residents of Iffley". Given that these "interests" could involve individual property speculation and development, which could potentially conflict with FOIV's conservation role, he felt it was important to be clearer that the organisation was primarily a conservation society. In fulfilling its conservation role, it needed to be free not to support residents' "interests" in such cases. FOIV was not a "residents' association".
- xi. Sarah North stated that if FOIV's stated purpose was purely conservation, this would rule out a lot of the work it does in representing the interests of the village and it would be a shame to strike out those parts of the "purpose".
- xii. Shelia Fairfield suggested that the two aims were not mutually exclusive and both were important. Dougal Morrison suggested that perhaps the wording could be changed to "common interests" rather than "interests" to overcome any doubt.
- xiii. John Grimley-Evans rejected this idea, saying that he would prefer to have it reasserted that FOIV was primarily a conservation society.

- xiv. The Chair pointed out that the second and third parts of the sentence “to watch over the future development the village, and to preserve its essential character” covered the conservation aspects and were taken from the minutes of the first meeting of FOIV.
- xv. It was suggested that a compromise might be to swap the sentence order to put the “preserve” and “watch over” parts first, followed by “common interests” later.
- xvi. The Chair decided the issue of FOIV’s purpose was too important to try rephrasing the document during a large meeting and that the committee would relook at the opening sentence at point 2.
- xvii. Members also highlighted points 4(10) and 4(11), arguing that three members was insufficient for a quorum and questioning use of the word “usually” in the phrase “Minutes will usually be kept...”
- xviii. The committee will revisit the wording of the three points above and how best to seek approval for a revised document. In the meantime, the Chair called on members to submit in writing any additional queries/comments they may have, which could be considered at the same time.

18. Future events

The FOIV Summer Party will be on Saturday 5 July 2014 from 6-9pm at Grove House, Iffley Turn, with music by the jazz band “Anything Goes”.

19. AOB

- iii. The Chair asked those committee members present to identify themselves, and attendees at the meeting thanked them for their contributions
- iv. Gail McLintock thanked the Chair for all her hard work.

20. Presentation

After a break for refreshments, Professor David Gowing of the Department of Environment, Earth and Ecosystems at the Open University gave an informative and interesting talk on the “Meadows of the Oxford floodplains and their relationship to the Thames”. His presentation also showcased the new projector and screen to full effect, including striking pictures of meadows in flower.